

JOB CODE: 6146

VACANCY: 5 POSITIONS

SALARY: £21,000.00 per annum

Job Title: Senior Carer

Job Description:

As a senior carer, the candidate will routinely oversee and monitor care workers, care assistants and home carers. They also attend to the personal needs and comforts of the elderly and the infirm with care and support needs ('service users') within residential care establishments, day care establishments or in their own homes.

Job Responsibilities:

- To routinely oversee and monitor care workers, care assistants and home carers;
- To attend to the personal needs (to dress, undress, wash, use the toilet and bathe) and comforts of the elderly and the infirm with care and support needs in line with their care plans;
- To lead a team of care assistants to support adults with a range of needs, providing personal care and support services to customers which respect their rights and choices, and promotes independence, within their home or service;
- To respond to emergencies and provides guidance and support to care workers;
- To help with daily activities such as letter writing, paying bills, collecting benefits;

- To accurately report and/or record work activities, including writing care plans;
- To assist service users with mealtimes where necessary;
- To monitor patients' vital signs, like blood pressure and heart rate;
- To ensure all medications, including controlled drugs are administered, recorded, maintained and replenished at all times consistent with the policies and procedures on drug administration;
- To assist service users in arranging personal activities, social or otherwise e.g. parties, outings, games etc. Also, to assist those service users who wish to attend Church or other religious activities and respect their religious beliefs;
- To keep families up to date about their relative's progress;
- To train and mentor new staff;
- To attend team meetings with service managers;
- To promote the philosophy of privacy, dignity, independence, choice of rights and fulfillment for all residents within a policy of managed risk taking;
- To act at all times, whilst on duty, in accordance with Uriel Care2u philosophy;
- To exercise responsibilities under the Health & Safety at Work Act 1974 and the policies and procedures of Uriel Care2u including fire, reporting of accidents and call out of GP/District Nurse/emergency services.

Entry Requirements of this Job:

Criteria	Essential	Desirable
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<p>E d u c a t i o n / Qualifications</p>	<ul style="list-style-type: none"> • NVQ Level 3 or equivalent care qualification or experience 	<ul style="list-style-type: none"> • Evidence of personal and professional development • Background checks including a CRB check
<p>Experience</p>	<ul style="list-style-type: none"> • Experience of working with elderly people • Knowledge and use of clinical assessment tools e.g., Waterlow • Understand care planning processes and have experience of writing care plans • Experience of leading a shift 	<ul style="list-style-type: none"> • Experience of working with individuals with dementia

<p>Skills/Abilities</p>	<ul style="list-style-type: none">• Being able to be thorough and pay attention to detail• Sensitivity and understanding• Good customer service skills• Patience and the ability to remain calm in stressful situations• The ability to work well with others• The ability to work on your own• Excellent verbal communication skills• Business management skills	<ul style="list-style-type: none">• IT literate
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Personal Qualities

- Ability to be flexible with regard to working hours
- Builds effective and credible relationships both internally and externally Works collaboratively with others sharing ideas and information at all times
- Effectively builds trust with a consistent approach between actions and words
- Has the ability to raise standards through innovation and new ideas
- Will take responsibility for issues and resolve them
- Able to cope in difficult situations with tact and diplomacy
- Ability to build rapport and positively influence others
- Ability to inspire professionalism